



Fremont Opera House Facility Rental Agreement

The use of the Fremont Opera House includes entry, main banquet room with tables and chairs, bonus room, rest rooms and caterer's kitchen. The Fremont Opera House is handicapped accessible.

RENTER INFORMATION

Name(s): _____
Address: _____ City, State, Zip _____
Phone Number: _____ Cell Phone: _____ E-mail: _____

EVENT INFORMATION

Date of Event: _____ Type of Event: _____
Event Start/End Time: _____ Anticipated Attendance: _____

RENTAL INFORMATION

Rental Start Date/Time: _____ Rental End Date/Time: _____

Weekday Rental - \$300 per day (Monday through Thursday 8 a.m. to 10 p.m.)

Monday Tuesday Wednesday Thursday Total # of days _____ x \$300 = _____

Weekend Rental - \$500 per day (Friday, Saturday or Sunday 8 a.m. to Midnight)

Friday Saturday Sunday Total # of days _____ x \$500 = _____

Weekend Event Special Rate Rental - \$1,300 (Friday 8 a.m. to Sunday Midnight, includes set-up and tear-down of tables and chairs)

Set-up and Tear-Down of Tables and Chairs - \$150

Dance Floor - \$50 Stage - \$50 (only select one option)

Security - \$35 per hour (minimum of 4 hours required)

Time alcohol is being served: _____ Total # of hours _____ x \$35 = _____

Security is required if alcohol is being served at the event. See #4 under Terms and Conditions for further information regarding alcohol.

Total Rental Fee = _____

A \$200 deposit is due with signed agreement to secure date. Deposit will be applied to overall rental fee. The remaining rental fee is due 30 days prior to the event.

Amount Due Now = \$200 _____ Remaining Amount Due (Total Rental Fee minus \$200 Deposit) = _____

Fremont Opera House Use Only

Deposit Paid \$ _____ Date _____ Check # _____ Cash PayPal

Remainder Paid \$ _____ Date _____ Check # _____ Cash PayPal



Fremont Opera House Facility Rental Agreement Terms and Conditions

Please read carefully. By signing below you agree to the terms and conditions set forth in this agreement.

1. Designated Person: The Renter agrees to designate one person to be in charge while at the Fremont Opera House. The person in charge must be present during the entire event and ensure that the Fremont Opera House is left in the condition in which it was found, including trash removal from receptacles.
Name and Phone Number of Person In Charge of Event: _____

2. Damages: The Renter will be responsible for the full cost of cleaning and/or repairing of any stains or damage, above and beyond normal wear and tear, of the building, its contents or building grounds. This includes damage caused by the Renter, Renter's guests, Renter's service providers or any individual(s) connected to the Renter's event. If such damage occurs, it will be assessed and The Renter will be billed for the damages.

3. Cancellations: Cancellation by Renter must be submitted in writing to the Fremont Opera House. If cancellation is made within 90 days of the event, a full refund will be given. If cancellation is made less than 90 days of the event, a \$100 cancellation fee will be retained from the refund. If the Fremont Opera House is destroyed or damaged by fire, extreme weather or other situation out of the control of the Fremont Opera House this agreement will be null and void and renter will receive a full refund. The Fremont Opera House cannot be held responsible for incidental or consequential losses resulting from the cancellation of this agreement.

4. Alcoholic Beverages: The consumption or sale of alcoholic beverages is strictly prohibited unless the Renter or a licensed alcohol caterer hired and paid for by the Renter has a liquor license from the City of Fremont. A liquor license is required if alcohol is being consumed, even if the alcohol is free of charge to those in attendance at the event. Security is also required if alcohol is being served. Security will be hired by the Fremont Opera House and the Renter will be charged a fee of \$35 per hour for the time alcohol is being served (a min. of 4 hours is required.)

5. Smoking/Drug Free: Smoking or use of any tobacco product is not allowed inside the Fremont Opera House or in any entrances, exits or other areas immediately adjacent to it. There is a designated area for smoking on the west side of the Fremont Opera House. The use or possession of any illegal drugs or substances is prohibited.

6. Decorations: All decorations, equipment and other materials brought in for the event by the Renter must be removed from the Fremont Opera House by the end of the rental time unless previous arrangements have been made with the Fremont Opera House Manager. The following items are strictly prohibited: Open flames of any kind, including candles. Smoke, fog, or haze producing equipment of any kind. Glitter, confetti, sand or any substance that causes litter or debris inside or outside the building or on the grounds. Tape and adhesives must be approved by the Fremont Opera House Manager. No pins, tacks, nails, or any other puncturing devices are allowed.

7. Indemnification: The Renter agrees to indemnify, defend, and hold the Fremont Opera House and its Manager, Board and Volunteers harmless from all cost and expense resulting from any claims, suits, or liabilities of any kind, including attorney fees, arising from or purporting to arise from the conduct, activity, or any other transaction involving Renter, its guests, invitees, or any other person on the Fremont Opera House premises at the request or invitation of the Renter or Renter's guests or invitees. This provision of the Rental Agreement shall survive the Renter's scheduled departure date from the Fremont Opera House. The Fremont Opera House assumes no liability for loss, theft, property damage or personal injury related to the use of the Fremont Opera House property. Renter will be held responsible for payment of any and all damages to the building, furnishings, fixtures or equipment, whether caused by the Renter or any member of the rental party.

By signing below, I signify that I am authorized to execute this Rental Agreement and I have read and understand the terms above.

Signature: _____ Date: _____